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**Headteacher: Mrs L Schlanker BSc (Hons) QTS NPQH**  
**Deputy Headteacher: Mrs E Bingham BSc (Hons) QTS**

6<sup>th</sup> January 2026

Dear Parent,

#### **Face to face Parent Consultations - Online Appointment Booking**

I would like to invite you to attend our Parent Consultations on **Tuesday 10<sup>th</sup> or Thursday 12<sup>th</sup> February 2026**. The booking system allows you to choose your own appointment time with your child's class teacher. Please be aware that you may only book one 10-minute appointment for each child.

**Appointments can be made from 6pm Thursday 22<sup>nd</sup> January and will close on Thursday 29<sup>th</sup> January at 8pm. Should you need to make any changes after this date please contact the school office.**

Bookings are made via the Edulink app. We recommend that you try your log in details immediately to ensure that you are able to log in.

Any parent that does not book an appointment will be allocated one from the remaining appointment slots and advised of the appointment time via email.

Parents who are living separately will need to converse with each other regarding their child's appointment time.

We would prefer that parents attend the appointment without their child present, but if you are unable to arrange childcare, please speak to your child's class teacher.

Any children that attend must be supervised by a parent **at all times**.

Please do not hesitate to contact us if you require support.

Yours sincerely,

Mrs L Schlanker  
Headteacher

