

BADDOW HALL INFANT SCHOOL



Policy on Photography in School

Ratified by Governing Body: Date March 2021

Signed: Claire Lee

Review Date: March 2024

Policy on photography in school

In this document the term “parents” is understood to mean parents and carers.

The term “photographed” covers any form of visual imaging, whether on film or in digital format.

The schools policy on photography aims to:

- a) Protect the right of parents to consent to their children being photographed for particular purposes at school.
- b) Emphasise the school’s protective ethos towards pupils in respect of potential inappropriate use of visual images of children.
- c) Avoid children being distracted by photographic activity during events.
- d) Enable all visitors at school productions to enjoy the event without the distraction of others taking photographs or recording near them.

In maintaining this policy, we seek to comply with the Data Protection Act 2018 and with the principles of child protection.

The school will obtain consent from parents to their child being photographed at school events. Parents do have the right to ask for their child not to be photographed, it may be necessary to withdraw the child from all or part of the activity in which he or she may be photographed. We would ask parents to consider very carefully the impact of their decision on the child, as we would not wish any pupil to feel that he or she was being punished as a result of parental concern.

There are instances where the pupils, parents and the school would wish to celebrate achievement. The media generally follow their own codes of practice to comply with data protection legislation.

Where we intend to use images, the school admission pack consent form applies.

The above commitments apply to occasions where the school can exercise reasonable control of the situation. It is not always possible to stipulate conditions for photography, e.g in public places.

In fulfilling the above commitments we may:

- a) Ask parents and others to refrain from photography at events where we appoint an official photographer, and make arrangements to supply copies of pictures to parents.
- b) Ask parents and others who wish to take photos or make recordings, where this is permitted, to do so with due care and be mindful of others.
- c) Ask parents to not post images of children other than their own on social media.
- d) Respect the views of parents who ask for their child not to be photographed, whilst aiming to avoid giving the impression that the child is being punished.

Where pictures are of historical interest, we may make them available to the Essex Record Office and will inform parents accordingly.

If you wish to see any visual images of your child held by the school, please make your request to the school office and we will endeavour to make them available to you.